



**VACANCY**  
**PARTNERS4NATURE MANAGER,**  
**STELLENBOSCH /remote**

**Position Title:** Partners4Nature, Head Office  
**Duration:** Permanent  
**Location:** Stellenbosch /remotely

**Background**

Peace Parks Foundation is a non-profit conservation organisation that specialises in the development of transfrontier conservation areas and the long-term management of key protected areas within these landscapes. We currently focus on the development of five priority transboundary landscapes throughout southern Africa. We support the management and development of nine national parks and protected areas, as well as seven ecological linkages within a larger transboundary landscape of over 650,000 km<sup>2</sup>. A new fund called Partners4Nature has been established to enable landscape-level impacts through catalytic grants and bridge funding in support of Peace Park's 2030 Strategy. A third of the Fund's resources is provided to partners with the aim of mobilising expertise, implementation capacity and additional finance into Peace Parks' priority landscapes.

**Job purpose**

The Partners4Nature Manager is responsible for coordinating the establishment and rollout of the Fund, including its operations and procedures. In close collaboration with Peace Parks senior leadership, Partners4Nature investments will be channeled through Peace Parks' programmes, as well as through partners to achieve landscape-level impacts at an unprecedented scale and speed.

The Partners4Nature Manager coordinates the various fund activities and services provided by other departments, including:

- Ensuring a high-quality investment portfolio by coordinating with leadership on priority funding needs, strategic investments, and strategic partnerships to ensure that the fund operates at the highest quality and standards
- Risk and compliance
- Monitoring, evaluation, and learning (MEL)
- Partnership stewardship and due diligence
- Monitoring financial and technical progress reporting
- Communication and marketing of fund results
- Attracting additional donors and co-finance
- Coordinating donor council progress reporting and communications

**Candidate profile**

You are passionate about nature and have ample experience in working in conservation at scale. Having followed the evolution of safeguards, risks, equity, and inclusion, you have an excellent understanding of what it takes to invest in community development, conservation at scale, and financial sustainability. You are a networker, and interacting with donors, partners, and supporters comes naturally. You are a great communicator and storyteller; your creativity complements the fact that you are very organised and follow due process. You have a good understanding of the role that Peace Parks plays in global

development, climate change and biodiversity agendas and will become a spokesperson for Partners4Nature to donors and partners.

## **MAJOR DUTIES AND RESPONSIBILITIES**

### Fund operationalisation

- Roll out the existing Partners4Nature philosophy and concept into a strategic, agile, efficient, and effective grant finance operation to support conservation impacts at the landscape level in ten countries throughout Southern Africa.
- Operationalise the newly established Partners4Nature Fund, including designing refined funding criteria, procedures, policies, embedding it in existing systems such as Microsoft D365 and risk and compliance policies. Develop light yet effective reporting structures, including operational plans, safeguard screening, implementation and monitoring, balanced scorecards, financial and technical reporting plans, and MEL plans.
- In collaboration with Peace Parks senior leadership, prioritise strategic investments and partnerships, monitor progress, and create an enabling environment for learning.

### Portfolio management

- Support and coordinate the establishment of a Partners4Nature baseline, including an external review, annual audits, and rigorous monitoring.
- Ensure that appropriate internal policies and procedures, suitable to the needs of the organisation, are in place and maintained.
- Increase the efficiency of existing processes and procedures to enhance the organisation's internal capacity.
- Ensure a coherent project portfolio that will yield tangible, relevant and marketable results to support landscape-level impacts and conservation at scale.

### Partnership development

- Establish a partner network to add key values to Partner4Nature in terms of implementation capacity, expertise and/or co-finance.
- Maintain excellent relationships with members of the donor council by providing relevant information about investments, operations, and impacts. Host annual donor council meetings to showcase progress and to consult the council on investment priorities and strategic direction.
- Develop and participate in strategic partnership-building / fundraising approaches with donors, development partners, civil society and corporates, in coordination with the Peace Parks leadership.
- Promote the Partners4Nature vision and objectives to governments, donors, civil society, and corporates at (inter)national meetings, conferences, and fora.
- Work closely with the Marketing and Communications Department to develop and implement communications, marketing and partnership development strategies to support all of the above.

## **ROLE REQUIREMENTS**

- Minimum of a bachelor's degree in a related area and 10 years of professional experience in conservation, fund management, or related position.
- Proven leadership and team player skills.
- Demonstrated experience in developing, implementing, and evaluating strategic plans and policy.
- Strong skills in project planning, financing, management, implementation, monitoring, evaluation, and learning. Demonstrated experience in organisational development, grant

management, sub-granting, staff management and financial/budget administration and operational process control.

- Experience working with government and with donors / government aid agencies. Track record in high-level representation, preferably within a global conservation or climate change context.
- Negotiation, influencing, marketing, fundraising and media relation skills, preferably at a high level.
- Excellent interpersonal skills, including the ability to develop and maintain strong relationships at all levels, including with local field project staff, local communities, government agencies, the not-for-profit sector, and the scientific community.
- Excellent oral and written communication skills in English.
- Highly organised with attention to detail; ability to work independently and coordinate multiple, diverse projects, set realistic deadlines, and manage a timeline.
- Creative, flexible, and detail-oriented, with the ability to foresee and solve problems.
- Prioritisation skills and ability to service the organisation's needs.

Interested candidates are invited to submit a cover letter detailing their interest in and suitability for the position and a Curriculum Vitae, with full address, telephone number, email address and contact details of at least three contactable references. These should be submitted by **12 August 2024**

A competitive salary package will be negotiated, based on qualifications and experience.

Applications should be submitted to  
Human Resources

Email: [applications@peaceparks.org](mailto:applications@peaceparks.org)

**SHORTLISTED CANDIDATES** will be contacted to attend an interview.

Should you not hear from us within two weeks from the closing date, your application was unsuccessful.