



VACANCY
FINANCIAL MANAGER, HEAD OFFICE
STELLENBOSCH

Position Title: Financial Manager
Reporting line: Chief Financial Officer
Duration: Permanent
Location: Stellenbosch/Hybrid

BACKGROUND

Peace Parks is a non-profit conservation organization that specializes in conservation at scale through the development of Transfrontier Conservation Areas and the long-term management of key protected areas in partnership with government conservation agencies and communities within these landscapes. We currently focus on the development of five priority transboundary landscapes measuring over 65 million hectares throughout southern Africa and the co-management of ten national parks and protected areas covering over 5.2 million hectares.

ROLE REQUIREMENTS:

- Accounting degree, preferably CA(SA)
- Minimum 10 years' experience in auditing and accounting
- Be able to work under pressure and honour deadlines.
- Have excellent Excel skills and good command of English.
- Knowledge of ERP systems and/or other accounting software
- Driver's license
- Passport

ROLE ACCOUNTABILITIES:

- Ensure financial team follows the institution's policies and regulations.
- Ensure company remains regulatory compliant taking into consideration legislative changes.
- Ensure that all the financial reports are prepared and delivered on time.
- Monitor and manage all expenses within the allotted budgets.
- Responsible for quarterly financial record close-off.

BUSINESS GOALS

Strategic impact:

- Assist in formulating the organisation's future direction and supporting tactical initiatives.

Operational and process effectiveness:

- Develop standard and new accounting procedures to improve financial operations efficiency.
- Implement operational best practices.

- Ensure that record keeping meets the requirements of auditors, donors, and government agencies.
- Oversee HR monthly processing and employee benefit plans, with particular emphasis on maximizing a cost-effective benefits package.
- Budgeting and reporting to EXCO.

Stakeholder management:

- Maintain in-depth relations with all members of the management team.
- Maintain in-depth relations with external and internal auditors.

People growth:

- Provide technical expertise and direction to the finance team.
- Lead the team to be future fit and can deal with the changing needs and demands.
- Living the values of PPF and lead by example.

A competitive salary package will be negotiated, based on qualifications and experience.

Interested candidates are invited to submit a cover letter detailing their interest in and suitability for the position and a Curriculum Vitae, with full address, telephone number, email address and contact details of at least three contactable references. These should be submitted by **15 February 2024**.

Applications should be submitted to

Human Resources

Email: applications@peaceparks.org

SHORTLISTED CANDIDATES will be contacted to attend an interview.

Should you not hear from us within two weeks from the closing date, your application was unsuccessful.