VACANCY
DATA ANALYST
STELLENBOSCH/HYBRID

Position Title: Data Analyst
Duration: Permanent
Reporting line: Monitoring, Evaluation, and Learning Manager
Location: Head Office, Stellenbosch/Hybrid

BACKGROUND

Peace Parks is a non-profit conservation organisation that specialises in Conservation at Scale through the development of Transfrontier Conservation Areas (TFCAs) and the long-term management of key Protected Areas in partnership with government, conservation agencies and communities within these landscapes. We currently focus on the development of five priority Transfrontier Conservation Areas measuring over 65 million hectares throughout southern Africa and the co-management of ten National Parks and Protected Areas covering over 5.2 million hectares.

JOB PURPOSE

The Data Analyst plays a supportive role in managing and analysing data for the Monitoring, Evaluation, and Learning (MEL) system and the Impact Tracker (website). This includes assisting in the automation of data transfer, maintaining the Impact Tracker, developing dashboards, and performing basic data analysis and visualization tasks.

KEY PERFORMANCE AREAS

- Assist the MEL Manager in preparing reports for the Innovative Conservation Finance Division, the Fund Development and Communications team, and internal operations.
- Maintain and update the Foundation's MEL Database and Impact Tracker (website).
- Assist in automating data collection and reporting processes through coding tasks.
- Facilitate data collection and support the optimization of data submission protocols to enhance impact reporting.
- Conduct basic data analysis and benchmarking to support internal performance evaluations.
- Maintain data integrity and ensure interoperability between different data systems.
- Provide data analysis support for Fund Development projects and programs as needed.
- Assist the MEL Manager with other technical tasks as required.
- Support due diligence and deal executions for potential financing structures by providing relevant data and analysis.
- Perform basic impact analysis using statistical methods under guidance.

TECHNICAL SKILLS:

- Programming Languages: Familiarity with programming languages such as JavaScript (React), C# (.NET), PostgreSQL, and Python.
- Data Modelling: Basic understanding of data modelling concepts and techniques, including statistical modelling and data transformation.

- Data Management: Familiarity with data management principles and practices, including data quality management.
- Data Visualization: Ability to create basic data visualizations using tools such as PowerBI, Microsoft Excel, Google Sheets, and web-based dashboards.

SOFT SKILLS:

- Communication: Strong written and verbal communication skills to effectively convey data insights and findings to both technical and non-technical audiences.
- Problem-solving: Ability to identify and solve basic data-related problems using analytical thinking skills.
- Attention to Detail: Meticulous attention to detail to ensure data accuracy and consistency.
- Teamwork: Ability to collaborate effectively with cross-functional teams to achieve project goals.
- Continuous Learning: Willingness to learn new data analysis techniques and tools to stay up to date with basic industry trends.

Applications should be submitted by 26 January 2023.

A competitive salary package will be negotiated, based on qualifications and experience.

Applications should be submitted to:
Human Resources
Email: applications@peaceparks.org

SHORTLISTED CANDIDATES will be contacted to attend an interview. Should you not hear from us within two weeks from the closing date, your application was unsuccessful.