



Kavango Zambezi Transfrontier Conservation Area Secretariat

The Kavango Zambezi (KAZA) Transfrontier Conservation Area (TFCA) Secretariat is the designated entity established by the KAZA Partner States to manage the day-to-day operations of the TFCA. Its overall mandate is to develop KAZA TFCA into a world-class conservation area and premier tourism destination.

This mandate is executed under the guidance of the KAZA Partner States with support from development partners and stakeholders. The Secretariat is a multi-cultural working environment.

KAZA TFCA Secretariat is looking for dynamic, enthusiastic and highly qualified individuals to fill the undermentioned positions. Both positions are contractual, with six months' probation and tenable at the KAZA Secretariat in Kasane, Botswana.

Technical Coordinator – Wildlife Crimes

The Technical Coordinator – Wildlife Crimes, will oversee, lead, develop and ensure the overall delivery of the wildlife crimes prevention component of KAZA TFCA. S/he is responsible for the development and implementation of combating wildlife crimes strategies in KAZA TFCA. The position is both strategic and very operational and result oriented. The incumbent will provide technical assistance to the KAZA Partner States, within their respective components of KAZA TFCA and at a transboundary scale, as well as facilitate better coordination of efforts and investments towards combating wildlife crimes.

This is a contractual position with a duration of two (2) years.

Requirements: • At least a postgraduate degree or equivalent in Natural Resource Management, International Development, or related field of study • At least 5 years' proven project management capacity in a multi-partner donor-funded project in natural resource management or related sectors • Effectively work and collaborate with national government authorities and other stakeholders • Excellent communication and interpersonal skills in facilitating and engaging with diverse stakeholders • Ability to develop and communicate a common vision among diverse partners • Capacity to lead multi-sector and multidisciplinary teams • Ability to draft, edit and produce bankable proposals and results-focused reports • Excellent understanding of dynamics related to combating wildlife crimes at global with a specific focus to the KAZA Partner States and the sub-region • Willingness to work and travel extensively in remote conditions is a prerequisite • Experience in the usage of computers and office software packages (MS Word, Excel, etc) • Excellent understanding of dynamics related to combating wildlife crimes at global with a specific focus to the KAZA Partner States and the sub-region is a key requirement for this position.

Applications from citizens and residents of the KAZA Partner States along with the ability to speak and write Portuguese will be added advantages.

Translator (Portuguese & English)

This is a support and specialist position which requires commitment and dedication in the translation of documents between English and Portuguese for dissemination among officials overseeing the implementation of the KAZA TFCA programmes in the respective countries as well as national stakeholders. Furthermore, the position provides interpretation services in English and Portuguese during meetings.

This is a contractual position with a duration of three (3) years.

Requirements: • Relevant tertiary qualification from a recognised institution • 5 years' working experience as a translator and/ or interpreter for a national, regional or international organisation • Good knowledge of computer applications such as Word, PowerPoint and knowledge of TRADOS will be an advantage • Good knowledge of simultaneous interpretation systems.

This position is ONLY OPEN to the nationals of Angola, Botswana, Namibia, Zambia and Zimbabwe. Applications from nationals of other countries will NOT be considered.

Applicants should quote the title of the position applied for and provide the following: • A cover letter of application for the position addressed to the Executive Director • A Curriculum Vitae stating education qualification and relevant work experience and the names, addresses and telephone numbers of three references • Copies of Identity Document and certified educational qualifications.

Applications must be e-mailed to info@kavangozambezi.org

Closing date: 30 April 2019.

Please note that only short-listed candidates will be contacted for interviews.

A full job description may be obtained by sending an e-mail to the Administration Officer (e-mail below) or on the KAZA website at www.kavangozambezi.org under "Employment Opportunities".

For any other information, please contact: The Administration Officer, KAZA TFCA Secretariat, PO Box 821, Kasane, Botswana, tel. +267 6251 332 or e-mail: brego@kavangozambezi.org